

**ERIE COUNTY WATER AUTHORITY  
MEETING OF AUGUST 16, 2018**

**PRESENT:**

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, August 2, 2018.

and carried to read the Minutes of the

**III. - APPROVAL OF MINUTES**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting held on Thursday, August 2, 2018.

and carried to approve the Minutes of the

**IV. - REPORTS**

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

**V. - COMMUNICATIONS AND BILLS**

**ITEM 1 - Creation and/or Amendment of Master Purchase Orders**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

**ITEM 3 – FOIL from Glenda and Jim Taramasco**

**VI. - UNFINISHED BUSINESS**

- T-1** Approval of the Amendment to the Proposed Policy No. 94.0 (Item No. 4 4/19/18) (Referred to Governance Committee)
- T-2** Adoption of Policy No. 96.0 (Item No. 15 4/19/18) (Referred to Governance Committee)
- T-11** Amendment to the Authority's Code of Ethics Relating to Conduct of Commissioners and Former Commissioners (Item No. 7 6/28/18) (Referred to Governance Committee)
- T-12** Termination of Professional Services Contract with Harter Secrest & Emery LLP (Item No. 4 8/2/18)
- T-13** Approval of Change Order No. 4 of E&R General Construction, Inc. for Excavated Material Removal and Disposal, April 1, 2016 through March 31, 2018, Project No. 201600011, Contract No. 16-06-03 - \$98,729.82 (Item No. 10 8/2/18)

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**UNFINISHED BUSINESS CONTINUED**

- T-14** Approval of Change Order No. 2 of H&K Services for Contract No: OBG-12A Sturgeon Point and Van De Water Improvements Project, Project No. 201500169, Contract No. 17-01-01 - \$130,400.00 (Item No. 11 8/2/18)
- T-15** Approval of Change Order No. 3 of Amstar Of Western New York, Inc. for Contract No. W-23, Storage Tank Refurbishing, Project No. 201500177, Contract No. 16-19-08 - \$39,169.25 (Item No. 12 8/2/18)
- T-16** Approval of Change Order No. 9 of Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, Project No. 201500031, Contract No. 15-11-07 - \$28,889.03 (Item No. 13 8/2/18)

**VII. - NEW BUSINESS**

- ITEM 4 -** Authorization to Solicit Request for Proposals for Government Relations and Lobbying Services, Project No. 201800178
- ITEM 5 -** Authorization to Execute Settlement Agreement with Zeppelin Communications, LLC ZeppCom
- ITEM 6 -** Authorization to Accept the Proposal of E3 Communications to provide Public Relations Services
- ITEM 7 -** Authorization to Refund Service Connection Fee to Kelly Schultz Antiques - \$2,400.00
- ITEM 8 -** Authorization to Refund Fee to 5181 Transit ADL LLC - \$56,500.00
- ITEM 9 -** Authorization to Grant a One-Time Courtesy Reversal of Delinquent Charges for Frank Kruszka - \$689.84
- ITEM 10 -** Authorization to Amend the Erie County Water Authority's Annual Capital Budget for Fiscal Year 2018
- ITEM 11 -** Authorization to Amend Previously adopted Minutes of the Meetings of the Erie County Water Authority

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**NEW BUSINESS CONTINUED**

**ITEM 12 - Service Connection Work Order List:**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ and carried to approve or ratify Service Connection Work Order Nos. 2018-28 and 2018-29, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

**VIII. - ADJOURNMENT**